



VOLUNTEER OPPORTUNITIES

*"We sometimes take for granted in the rush of all we do,
And forget to say a special thanks to volunteers like you!
So we send this to tell you how much all you do means,
Your gifts of time and of yourself are special ones indeed!"*

A heartfelt thanks to all of our wonderful volunteers from the CVYO Board, Staff and Students!

EXECUTIVE BOARD POSITIONS:

PRESIDENT: This is a 2 year commitment and requires prior participation on the Board for 2 years.

VICE PRESIDENT (Grant Writing): This is a 2 year commitment and requires prior participation on the Board for one year. Generally, the Vice President will commit to taking a 2 year term as President at the conclusion of the VP term.

SECRETARY: This is a 2 year commitment and requires prior participation on the Board. Provides minutes from Board meetings and writes other correspondence.

TREASURER/FUNDRAISING CHAIR: This is a 2 year commitment and requires participation on the Board for 2 years.

CONCERT VOLUNTEER OPPORTUNITIES:

Concert Volunteers Chair: Solicits for and coordinates the volunteer staff for CVYO.

Catering Volunteer: (2-4 people): Plans and coordinates food to feed our hungry staff and Youth Orchestra at the January and June concerts.

Front of House Volunteer: (4 people) Decorate theater lobby and assist CVYO families with the purchase of CDs, DVDs and merchandise at the January and June concerts.

Backstage Volunteer: (4 people 1st half of concert, 2 people 2nd half of concert) Go backstage with our performers! Monitor student activity. Escort orchestras.

Balcony Volunteer: (3-4 people) Monitor students in the balcony after they've performed on stage at the January and June concerts.

Flowers/thank you cards Volunteer: Secure flowers and thank you cards for the appropriate people at the January and June concerts.

Instrument Room Volunteers: (1-2 people) Help secure our student's instruments after they've performed at the January and June concerts.

Rental Truck Driver/Equipment Delivery to concerts: Work with CVYO staff to load and transport instruments and equipment for all concerts.

FUNDRAISING VOLUNTEER OPPORTUNITIES:

Entertainment Book Coordinator: This fundraiser runs from September through the end of October.

Candy Sale Coordinator: This fundraiser runs throughout the year.

Raffle Baskets: (2-4 people) Secure donations for and create unique and exciting raffle baskets to be raffled off at the January and June concerts!

Matching Donations: Compile information for CVYO families to request matching donations from their employers. Runs from September-end of October.

Escrip, Albertsons & Ralphs: Gather information regarding "community programs" and communicate information to CVYO families. Done in the fall.

OTHER VOLUNTEER OPPORTUNITIES:

Website Administrator: Manage the CVYO website. Update with necessary details.

Publicity/Marketing: (1-2 people) Place news releases in media including paper, internet and radio. Solicit for interviews and articles in media.

Merchandising: Place orders for and coordinate the sale of CVYO merchandise.

Dress Coordinator: Size young ladies (new students only) in the Youth Orchestra for their performance gowns. Order, distribute and collect monies for dresses.

Orchestra Store Manager: Set up our orchestra store using gently used clothing donated by our families. The orchestra store is open two times a year, 3-4 rehearsals before the January and June concerts.

Memory Keeper/Historical Documents: Consolidate all memorabilia and historical documents into one book. Creativity is encouraged!

***For more detailed information on a volunteer opportunity you may be interested in, please email
volunteer@cvyo.com.
THANK YOU!**

"The gift of your time is priceless"

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